

GEOGRAPHIC INFORMATION SYSTEM (GIS) COORDINATOR

Hamilton County is seeking a qualified candidate to fill the position of GIS Coordinator.

ESSENTIAL JOB DUTIES:

Strong cartography and cadastral mapping skills preferred. GIS duties will include but are not limited to: prepare maps, exhibits, reports and responding to requests from the general public, other county departments and other agencies related to the cadastral base map as well as supporting and training other county offices in the use of GIS. Must be able to work with multiple databases and integrate them to create applications. Background in aerial photography is beneficial as is scripting ability in python. Attendance at ISAC and IGIC functions may be required. This position reports directly to the Assessor.

MINIMUM QUALIFICATIONS:

Include an Associate's degree or two (2) years of course work in GIS, geography, computer science, engineering or closely related field or any equivalent combination of education and experience that provides the skills, knowledge and abilities to perform the work. A valid Iowa driver's license is required.

A successful candidate must be able to work independently and with multiple task assignments, meet established deadlines, be familiar with ESRI's 10.x, Microsoft's Word, Excel and Access software. Working knowledge of Parcel Builder, GeoCom mapping software, Camavision and SQL a plus.

SALARY:

Salary range between \$35,000 and \$70,000 based on qualifications (evidence of certifications, advanced education, experience, and other qualifications). Full benefit package is also included.

APPLICATION PROCEDURE:

Applications and job description may be obtained from the county website https://www.hamiltoncounty.iowa.gov/residents/employment_opportunities/index.php
Cover letter and completed applications will be accepted until the position is filled at:

Hamilton County Assessor
Hamilton County Courthouse
2300 Superior Street, Suite 5
Webster City, IA 50595

At the time of conditional offer of employment, applicants will be required to successfully complete pre-employment screening.

AA/EOE