

**PROCEEDINGS OF THE HAMILTON COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING**

The Hamilton County Board of Supervisors met in regular session on Tuesday, April 14, 2020 at 9:00 A.M. in the Boardroom of the Hamilton County Courthouse, Webster City, Iowa. Unless otherwise noted, all actions were approved unanimously.

- CALL TO ORDER:** Called to order by Chair Doug Bailey.
- PLEDGE OF ALLEGIANCE:** The Board led the Pledge of Allegiance.
- MEMBERS PRESENT:** Doug Bailey. Dan Campidilli and Rick Young were present electronically.
- OTHERS PRESENT:** Doug Timmons and Kim Schaa. The following joined the meeting electronically: Carla Johnson, Amy McDonough, Shelby Kroona, Tim Zahn, Patti Treibel-Leeds, Brian Lammers, Lori Westrum, Judy Warwick, Kim Anderson, Kelly Haman, Kirby Winter, and Ryan Weidemann.
- AGENDA:** **Motion Campidilli, second Young to approve the agenda.**
- MINUTES:** **Motion Young second Campidilli to approve the minutes of the March 24, 2020 Regular Board meeting and the March 31, 2020 Budget Hearing.**
- CLAIMS:** General Basic Fund \$162,327.90; General Basic (Public Health) Fund \$38,986.95; General Basic (Conservation) Fund \$81,865.55; General Supplemental Fund \$77,857.26; General Supplemental Fund (Public Health) \$9,822.43; General Supplemental Fund (Conservation) \$6,541.54; MH-DD Services Fund \$6,503.50; Rural Basic Fund \$45,672.91; Prisoner Room & Board Fund \$ 271.46; Hotel/Motel Tax Fund \$1,000.00; Secondary Roads Fund \$89,918.26; Briggs Woods Conference Center Fund \$16,463.38; REAP Fund \$2,776.11; Capital Projects Fund \$122,795.23; Conservation Capital Projects Expense Fund \$617.99. Total \$663,420.47. Drainage Fund \$20,469.97. Void warrant in Fund 01002 in the amount of \$10.00. **Motion Campidilli, second Young to approve payment of claims.**
- REPORTS:** **COVID-19 UPDATE: Shelby Kroona, Hamilton County Public Health Director, Carla Johnson and Amy McDonough from Van Diest Medical Center and Tim Zahn, Hamilton County EMS Director updated the board on the COVID-19 Pandemic.**
- CLERK OF COURT: Motion Campidilli, second Young to approve the March 2020 Report from the Clerk of Court.**
- QUARTERLY REPORTS: Motion Young, second Campidilli to approve Quarterly Reports for the quarter ending March 31, 2020 from the Auditor, Sheriff, and Veterans Affairs. Motion Campidilli, second Young to approve the Recorder's quarter report for the quarter ending December 31, 2019.**
- PERSONNEL ACTION:** **SHERIFF/DISPATCH: Motion Young, second Campidilli to approve an emergency temporary schedule change for Hamilton County Dispatch.**
- Motion Campidilli, second Young to approve the following personnel actions:**
- AUDITOR: Change of Status salary adjustments for Auditor's staff increasing wages as follows: Lori Kloberdanz to \$24.46; Vicki Doolittle to \$19.87; Lori Wille to \$19.30; and Lisa Matteson to 17.29 effective with April 14, 2020 payroll.**
- TREASURER: Change of Status for the following Treasurers' staff: temporary layoffs effective April 3, 2020 for Cheryl Westrum, Amber Turkett, and Emily Hesley. Return to work effective April 13, 2020 for Cheryl Westrum.**
- SOCIAL SERVICES: The temporary layoff of the following employees effective April 3, 2020: Jacki Laube, Beth Sundberg, Matt Hubbard, Jennifer Carlson, Holly Ekstrom, Alexis Anderson, Marene Hubbard, Rebecca Eichler, Morgan Wells, and Mindy Dahlhauser.**
- SHERIFF: The resignation of Nicole Schmidt effective March 30, 2020.**
- CONFERENCE CENTER: The temporary layoff of Lynne Chalfant, Gina Campidilli, and Sue Newman effective April 1, 2020. The hiring of Beth Klaver and Josi Dinsdale as part-time as needed employees at \$7.25 to \$10.00 per hour.**
- MAINTENANCE: The temporary layoff of Tara Savery and David McMurray effective April 6, 2020.**
- The Board acknowledged the following personnel actions:**
- PUBLIC HEALTH: A change of status for Lindsay Ruby with an increase in salary to \$27.50 per hour. The hiring of Shelly Cervene as a public health nurse beginning March 27, 2020 at \$23.50 per hour.**
- CONSERVATION: Temporary layoff of Tammy Newton and Madison Daniels and a change of status for Will Moulam with an increase in salary to \$22.10 per hour.**
- AGREEMENTS/APPLICATIONS/  
CONTRACTS:** **28E AGREEMENT WITH CITY OF WEBSTER CITY: Motion by Young, second Campidilli to approve a 28E agreement with the city of Webster City for a Bicycle Share System with Koloni, Inc.**
- LIQUOR LICENSE: Motion Campidilli, second Young to approve Class C Native Wine for Backcountry Winery, LLC with Outdoor Service and Sunday Sales.**
- CHILD SUPPORT COUNTY STAFFING CONTRACT: Motion by Campidilli, second Young to approve the second amendment to said contract.**
- COST ALLOCATION PLAN: Motion Young, second Campidilli to approve the certification of the cost allocation plan.**
- APPROVE PLANS, SPECIFICATIONS & SET BID LETTING ON BRIDGE REPLACEMENTS: Motion Campidilli, second Young approve plan and specifications and set the bid letting date for May 5, 2020 at 10:30 a.m. for the following two bridge replacements: L-L01.2- -73-40 and LFM-L11.2- -7X40.**

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**RESOLUTION \*2020-18: RESOLUTION 2020-18 CANCEL OUTSTANDING WARRANTS: Motion Young, second Campidilli to approve. Roll Call vote: Young, Campidilli, Bailey all voting aye.**

RESOLUTION 2020-18  
Resolution to Cancel Outstanding Warrants

WHEREAS, there are warrants outstanding in the Conservation Sub Fund which are over one-year-old; and

WHEREAS, Section 331.554(7) of the 2008 Code of Iowa, states that the Auditor shall cancel all outstanding warrants over one-year-old

NOW THEREFORE BE IT RESOLVED by Hamilton County Board of Supervisors that the Auditor be authorized to cancel all warrants in the Conservation Sub Fund as follows:

<u>Warrant #</u>	<u>Issue Date</u>	<u>Vendor</u>	<u>\$ Amount</u>
<b>Conservation Sub Fund</b>			
86706	4/9/2019	Hamilton County Pheasants Forever	\$60.00

Dated this 14<sup>th</sup> day of April, 2020 in Webster City, Hamilton County, Iowa

/s/ Doug Bailey  
Chairman  
Hamilton County Board of Supervisors

Attest:  
/s/ Kim Schaa  
Hamilton County Auditor

**PUBLIC HEARING: CONVEYANCE OF EASEMENT:  
OPEN PUBLIC HEARING: Chairman Bailey opened the public hearing at 9:46 a.m.**

**PROOF OF PUBLICATION:** Proof of Publication of the hearing notice was provided by Auditor Kim Schaa.

**PRESENTATION:** Ryan Weidemann presented the proposed Easement Conveyance to the City of Webster City on County owned land located in Section 18, Township 88, Range 25.

**PUBLIC SUPPORT OR OPPOSITION:** None.

**CLOSING OF PUBLIC HEARING: Chairman Bailey closed the public hearing at 9:48 a.m.**

**ACTION ON PROPOSED CONVEYANCE OF EASEMENT: Motion Campidilli, second Young to approve the easement on county owned property located in Section 18, Township 88, Range 25.**

**ADJOURN: Motion Young, second Campidilli to adjourn. Motion carried, meeting adjourned at 9:56 A.M.**

See "Claims Listing" for claims paid

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Kim Schaa  
Hamilton County Auditor

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Doug Bailey, Chairman  
Hamilton County Board of Supervisors